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**HEALTH COMMISSION  
CITY AND COUNTY OF SAN  
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**AGENDA  
JOINT CONFERENCE COMMITTEE MEETING FOR  
LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER  
March 17, 2020, 2:00 p.m.  
101 Grove Street  
San Francisco, CA 94102**

COMMITTEES OF THE HEALTH COMMISSION CONSIST OF THREE MEMBERS OF THE COMMISSION. IF A QUORUM OF THE HEALTH COMMISSION IS PRESENT AT THIS COMMITTEE MEETING, IT CONSTITUTES A SPECIAL MEETING OF THE COMMISSION AND ALL COMMISSION MEMBERS MAY PARTICIPATE IN THE DISCUSSION ON AN ITEM ON THE AGENDA AND MAY VOTE WITH THE MEMBERS OF THIS COMMITTEE. ANY ACTION TAKEN AT THIS SPECIAL MEETING SHALL BE TREATED AS RECOMMENDATIONS THAT SHALL BE REPORTED TO THE HEALTH COMMISSION AT A REGULAR MEETING FOR ACTION. THE HEALTH COMMISSION SECRETARY SHALL MAKE A NOTE OF THE PRESENCE OF THE ADDITIONAL COMMISSIONERS IN THE MINUTES, AND DISCUSSION SHALL BE LIMITED TO ITEMS NOTICED ON THIS AGENDA.

Commissioner Tessie Guillermo, Chair  
Commissioner Edward A. Chow, M.D., Member  
Commissioner Laurie Green, M.D., Member

**1. CALL TO ORDER**

**2. FOR ACTION: APPROVAL OF MINUTES FOR MEETING OF FEBRUARY 11, 2020**  
*\*Minutes of the meeting of February 11, 2020*

**3. GENERAL PUBLIC COMMENT:**

*AT THIS TIME, MEMBERS OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE (LHH JCC) ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE LAGUNA HONDA HOSPITAL JOINT CONFERENCE COMMITTEE FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS A COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEM NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.*

**4. FOR DISCUSSION**

**ADMINISTRATOR’S REPORT**

**AND POSSIBLE ACTION:**

(Margaret A. Rykowski, Acting Chief Executive Officer)

*\*Administrator’s Report*

THE LHH JCC WILL RECEIVE A SUMMARY OF ACTIVITIES AND OPERATIONS OF LAGUNA HONDA HOSPITAL INCLUDING STATE OF THE HOSPITAL, BUDGET AND FINANCE, INITIATIVES AND MILESTONES, PERFORMANCE IMPROVEMENT, EVENTS AND RECOGNITION.

**5. FOR DISCUSSION**

**REGULATORY AFFAIRS REPORT**

**AND POSSIBLE ACTION:**

(Adrian Smith, Acting Chief Quality Officer)

THE LHH JCC WILL REVIEW AND DISCUSS THE SEPTEMBER TO DECEMBER 2019 REGULATORY AFFAIRS STATUS REPORT.

**6. FOR ACTION:**

**CONSIDERATION OF HOSPITAL-WIDE POLICIES & PROCEDURES**

(Adrian Smith, Acting Chief Quality Officer)

THE LHH JCC WILL CONSIDER NEW AND REVISED POLICIES AND PROCEDURES RELATED TO THE OPERATION OF LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER. APPROVAL IS REQUESTED.

**7. CLOSED SESSION**

- A) Public comments on all matters pertaining to the Closed Session. (San Francisco Administrative Code Section 67.15)
- B) Vote on whether to hold a Closed Session. (Action Item)
- C) Closed Session Pursuant to Evidence Code Sections 1156, 1156.1, 1157, 1157.5, 1157.6, and 1157.7; Health and Safety Code Section 1461; San Francisco Administrative Code Sections 67.5, 67.8, 67.8-1, and 67.10; and California Constitution, Article I, Section 1.

**FOR DISCUSSION AND POSSIBLE ACTION:**

**CONSIDERATION OF MEDICAL STAFF CREDENTIALING MATTERS**

(Lisa Hoo, MD)

**RECONVENE IN OPEN SESSION**

- 1. Discussion and Vote to elect whether to disclose any portion of the closed session discussion that is not confidential under Federal or State law, The Charter, or Non-Waivable Privilege (San Francisco Administrative Code Section 67.12(a).) (Action item)
- 2. Possible report on action taken in closed session (Government Code Sections 54957.1(a) and 54957.7(b) and San Francisco Administrative Code Section 67.12(b).

## **8. ADJOURNMENT**

- \* **Explanatory documents are available at the Health Commission Office, 101 Grove Street, Room #311. If any materials related to an item on this agenda have been distributed to the Laguna Honda Hospital Joint Conference Committee after distribution of the agenda packet, those materials are available for public inspection at the Health Commission Office at the address above during normal business hours.**

This meeting will be held in Room #302, at 101 Grove Street, in San Francisco, CA. The room is wheelchair accessible through the Grove Street entrance. The closest accessible station for Muni and BART is the Civic Center station. The nearest accessible BART station is Civic Center (Market/Grove/Hyde Streets). Accessible MUNI Metro lines are the J, K, L, M, and N (Civic Center or Van Ness Stations). MUNI bus lines serving the area are the 47 Van Ness, 9 San Bruno, and the 6, 7, 71 Haight/Noriega. For more information about MUNI accessible services, call (415) 923-6142. For information about MUNI services, call 673-6864. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Accessible curbside parking is available on Dr. Carlton B. Goodlett Place and Grove Street and at the southwest corner of Grove and Polk Streets.

American Sign Language interpreters and readers and/or language interpreters are available with advance notice of three business days. The Department of Public Health will make every effort to accommodate requests for sound enhancement systems and alternative formats for meeting minutes and agendas. Please make these requests as far in advance as possible. For all requests contact the Department of Public Health, Equal Employment Opportunity Program, telephone 554-2595 or the Health Commission office at 554-2666. Late requests will be honored if possible.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

### **Cell Phone and/or Sound Producing Electronic Device Usage at Hearings**

The ringing of and use of cellular phones, pagers and similar sound producing electronic devices are prohibited during public meetings. Please be advised that the Chair/President may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phones, pagers, or other similar sound producing electronic devices (Sunshine Ordinance 67A.1).

### **Know Your Rights under the Sunshine Ordinance**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force Administrator by mail to, 1 Dr. Carlton b. Goodlett Place, Room 244, San Francisco, CA 94102, by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org). Citizens may obtain a free copy of the Sunshine Ordinance by contacting the Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at <http://www.sfbos.org/sunshine>.

**Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (Administrative Code Section 16.520-534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112 or visit its website at <http://www.sfgov.org/ethics>.